APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR & MINOR

1. Submitted by College of Communications and Information Studies Date September 5, 2001
Department/Division offering course School of Library and Information Science

2. Changes proposed:
   (a) Present prefix & number LIS 645 Proposed prefix & number
   (b) Present Title Public Libraries
       New Title
   (c) If course title is changed and exceeds 24 characters (Including spaces), include a sensible title (not to exceed 24 characters) for use on transcripts:
   (d) Present credits: 3 sem. hours Proposed credits:
   (e) Current lecture: laboratory ratio Proposed:
   (f) Effective Date of Change: (Semester & Year) Fall 2002

3. To be Cross-listed as:

4. Proposed change in Bulletin description:
   (a) Present description (including prerequisite(s)):
      Analysis of public library Objectives and of the services provided and techniques employed to achieve them. Some attention is given to special problems of public life management & to trends in p.l. development. Prereq LIS600
   (b) New description:
      Examines historical development of the pub. lib. & its roles in society. Topics considered include the environment of pub. lib.s; organization & management; inf.: the needs of client groups; inform. resources & services provided to clients; and trends in public libraries
   (c) Prerequisites for course as changed: LIS 601 and LIS 602

5. What has prompted this proposal?
   New description better describes content of course. New prereqs better provides background for course.

6. If there are to be significant changes in the content or teaching objectives of this course, indicate changes: none

7. What other departments could be affected by the proposed change?
   none

8. Will changing this course change the degree requirements in one or more programs?* Yes No
   If yes, please attach an explanation of the change.*

9. Is this course currently included in the University Studies Program? Yes No
   If yes, please attach correspondence indicating concurrence of the University Studies Committee.

10. If the course is a 100-200 level course, please submit evidence (e.g., correspondence) that the Community College System has been consulted.

*NOTE: Approval of this change will constitute approval of the program change unless other program modifications are proposed.
11. Is this a minor change? ☑ Yes ☐ No
   (NOTE: See the description on this form of what constitutes a minor change. Minor changes are sent directly from the Dean of the College to the Chair of the Senate Council. If the latter deems the change not to be minor, it will be sent to the appropriate Council for normal processing.)

12. Within the Department, who should be consulted for further information on the proposed course change?
   Name: T. Sineath
   Phone Extension: 7-8100

Signatures of Approval:

[Signature]
Department Chair

[Signature]
Dean of the College

**Undergraduate Council
Date

**Graduate Council
Date

**Academic Council for the Medical Center
Date

**Senate Council
Date

Date of Notice to University Senate

**If applicable, as provided by the Rules of the University Senate.

ACTION OTHER THAN APPROVAL

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The Minor Change route for courses is provided as a mechanism to make changes in existing courses and is limited to one or more of the following:

   a. change in number within the same hundred series;
   b. editorial change in description which does not imply change in content or emphasis;
   c. editorial change in title which does not imply change in content or emphasis;
   d. change in prerequisite which does not imply change in content or emphasis;
   e. cross-listing of courses under conditions set forth in item 3.0;
   f. correction of typographical errors. [University Senate Rules, Section III - 3.1]

Rev 11/98
Course description: Examines historical development of the public library and its roles in society. Topics considered include the environment of public libraries; organization and management; information needs of client groups; information resources and services provided to clients; and trends and developments in public libraries. Prerequisite: LIS 601 and LIS 602

Course objective: To instill in the student an appreciation for the public library in its historical and community setting, an awareness of the public library’s roles in society, an understanding of public library organization and management, and an overview of public library trends and developments.

Course method: To achieve the course objective, a textbook and lectures will be supplemented with additional readings and guest speakers. Class discussion will be encouraged and expected.


Examinations: There will be a midterm and a final examination. All students will take the examinations at the same time, and there will be no scheduling of an exam for a student's convenience. Each exam will count for 30% of course grade. The examinations will contain a combination of short-answer and longer-answer (i.e., up to several sentences) questions. All material contained in class lectures and discussions, including what is said by guest speakers, will be considered for examination questions. The second examination will be comprehensive, while emphasizing material dealt with subsequent to the first examination.

Term paper: Each student will write a term paper of 20-25 pages, which will count for 30% of course grade. The term paper topic, which will be on some aspect of public libraries, must have the instructor’s prior approval.

Class discussion: Although primarily a lecture course, class discussion adds to the value of a course, and it is expected. To encourage it, class discussion will count for the final 10% of course grade.

Class attendance: Absences beyond two may affect a student's course grade, unless there is substantiated, good reason for them.
**Grading:** The Graduate School *Bulletin* has this to say about grading:

The grading in graduate courses is done according to the following scale:

A-High achievement
B-Satisfactory achievement
C-Minimum passing grade
E-Failure

Grading in the course will use that scale and be based on a modal grade of B+.

**Grade of I (incomplete):** A grade of I will be assigned only if warranted by unusual circumstances, which do not include such things as underestimating the time required for all of the semester’s commitments, losing all of the term paper the night before it is due, due to a computer-crash.

**Class Topics:**

Origins and evolution of the public library

Public library in its community environment:

- economic considerations and funding
- political considerations
- constituencies

Governance

- role of state enabling legislation
- governance structure I: department of local government
- governance structure II: board of trustees

Organization and management

Services and client groups:

- information needs
- resources and services provided

Roles, role-conflicts, and resource limitations

Trends and developments:

- Technology
- Marketing
- Advocacy
- Development/fund-raising