APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR & MINOR

1. Submitted by College of Communications and Information Studies Date September 5, 2001
   Department/Division offering course School of Library and Information Science

2. Changes proposed:
   (a) Present prefix & number LIS659 Proposed prefix & number
   (b) Present Title Collection Development
       New Title
   (c) If course title is changed and exceeds 24 characters (Including spaces), include a sensible title (not to exceed 24 characters) for use on transcripts:
       ________________________________
   (d) Present credits: 3 sem. hours Proposed credits:
   (e) Current lecture: laboratory ratio Proposed:
   (f) Effective Date of Change: (Semester & Year) Fall 2002

3. To be Cross-listed as: ________________________________ Signature: Department Chair

4. Proposed change in Bulletin description:
   (a) Present description (including prerequisite(s): Intellectual & administrative aspects of building, maintaining & evaluating library collections. Topics include: libr. cooperation, national standards; the writ... & implementation of collection policies; strategies.... Prereq LIS 601
   (b) New description:
       ________________________________
   (c) Prerequisite(s) for course as changed: none

5. What has prompted this proposal? Review of content indicates that a prereq is not needed

6. If there are to be significant changes in the content or teaching objectives of this course, indicate changes:
   none

7. What other departments could be affected by the proposed change? none

8. Will changing this course change the degree requirements in one or more programs?*
   Yes ☐ No ☐ If yes, please attach an explanation of the change.*

9. Is this course currently included in the University Studies Program? Yes ☐ No ☐
   If yes, please attach correspondence indicating concurrence of the University Studies Committee.

10. If the course is a 100-200 level course, please submit evidence (e.g., correspondence) that the Community College System has been consulted.

*NOTE: Approval of this change will constitute approval of the program change unless other program modifications are proposed.
11. Is this a minor change? [Yes] [No]
   (NOTE: See the description on this form of what constitutes a minor change. Minor changes are sent directly from the Dean of the College to the Chair of the Senate Council. If the latter deems the change not to be minor, it will be sent to the appropriate Council for normal processing.)

12. Within the Department, who should be consulted for further information on the proposed course change?

   Name: Dennis Carrigan
   Phone Extension: 7 3316

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**Signatures of Approval**

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[Signature]

Department Chair

[Signature]

Dean of the College

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**Undergraduate Council**

Date:

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**Graduate Council**

Date:

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**Academic Council for the Medical Center**

Date:

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**Senate Council**

Date:

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**If applicable, as provided by the Rules of the University Senate.**

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**ACTION OTHER THAN APPROVAL**

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The Minor Change route for courses is provided as a mechanism to make changes in existing courses and is limited to one or more of the following:

a. change in number within the same hundred series;
b. editorial change in description which does not imply change in content or emphasis;
c. editorial change in title which does not imply change in content or emphasis;
d. change in prerequisite which does not imply change in content or emphasis;
e. cross-listing of courses under conditions set forth in item 3.0;
f. correction of typographical errors. [University Senate Rules, Section III - 3.1]