APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR & MINOR

1. Submitted by College of: The Graduate School ___________________________ Date: 2/4/05
   Department/Division offering course: The Martin School

2. Changes proposed:
   (a) Present prefix & number PA 628
       Proposed prefix & number: PA/HA 628
   (b) Present Title: Personnel Management in the Public Sector
       New Title: Personnel Management in Health & Public Administration
   (c) If course title is changed and exceeds 24 characters (including spaces), include a sensible title (not to exceed 24 characters) for use on transcripts:
       Personnel Management
   (d) Present credits: 3
       Proposed credits: same
   (e) Current lecture: laboratory ratio 3 hrs. lecture
       Proposed: same
   (f) Effective Date of Change: (Semester & Year) Spring 2005

3. To be Cross-listed as: HA 628
   Prefix and Number ____________________________ Signature: Department Chair

4. Proposed change in Bulletin description:
   (a) Present description (including prerequisite(s)):
       This course will present an overview of career development, human resource planning, staffing, training and development in the public sector.
   (b) New description:
       This course will present an overview of career development, human resource planning, staffing, training and development in the public and health care sectors.
   (c) Prerequisite(s) for course as changed: MPA or MHA program status

5. What has prompted this proposal?
   MHA students currently have a choice of Personnel administration courses, including PA 628. By adding a health care dimension will improve the value of the course to the

6. If there are to be significant changes in the content or teaching objectives of this course, indicate changes:
   Examples from both sectors will be given and students will have a choice of projects in either sector.

7. What other departments could be affected by the proposed change?
   None.

8. Will changing this course change the degree requirements in one or more programs?*
   □ Yes ☑ No
   If yes, please attach an explanation of the change.*

9. Is this course currently included in the University Studies Program?
   □ Yes ☑ No
   If yes, please attach correspondence indicating concurrence of the University Studies Committee.

10. If this course is a 100-200 level course, please submit evidence (e.g., correspondence) that the Community College System has been consulted.

*NOTE: Approval of this change will constitute approval of the program change unless other program modifications are proposed.
Is this a minor change? [✓] Yes [ ] No

(NOTE: See the description on this form of what constitutes a minor change. Minor changes are sent directly from the Dean of the College to the Chair of the Senate Council. If the latter deems the change not to be minor, it will be sent to the appropriate Council for normal processing.)

Within the Department, who should be consulted for further information on the proposed course change?

Name: Jeffrey Talbert, D.G.S. Phone Extension: 257-5742.

Signatures of Approval:

[Signature]

Department Chair

[Signature]

Dean of the College

[Signature]

Date

Date

Date of Notice to the Faculty

[Signature]

Date

[Signature]

Date

Date

Date of Notice to University Senate

[Signature]

Date

Date

Date

ACTION OTHER THAN APPROVAL

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The Minor Change route for courses is provided as a mechanism to make changes in existing courses and is limited to one or more of the following:

a. change in number within the same hundred series;
b. editorial change in description which does not imply change in content or emphasis;
c. editorial change in title which does not imply change in content or emphasis;
d. change in prerequisite which does not imply change in content or emphasis;
e. cross-listing of courses under conditions set forth in item 3.0;
f. correction of typographical errors. [University Senate Rules, Section III - 3.1]