University of Kentucky
Application for Change in Existing Course: Major and Minor

1. Submitted by College of Agriculture
   Department/Division offering course Community and Leadership Development
   Date December 17, 2004

2. Changes proposed:
   a. Present prefix & number AED 501
      Proposed prefix & number AED 590
   b. Present title Practicum in Career and Technical Education
      Proposed title Teaching Experience in Career and Technical Education
   c. If course title is changed and exceed 24 characters (including spaces), include a sensible title
      (not to exceed 24 characters for use on transcripts) Student Teaching CTE
   d. Present credits: 1-12
      Proposed credits: 12
   e. Current lecture: laboratory ratio: Does not apply
      Proposed: Does not apply
   f. Effective date of change: (semester & year) Fall, 2005

3. To be cross-listed as: FCS 590
   Signature, Chair, cross-listing department

4. Proposed change in Bulletin description:
   a. Present description (including prerequisite(s)):
      Planned and supervised practicum in teaching, extension, governmental agencies, etc. Requires the
      integration of observation skills, development and use of objectives, using instructional strategies,
      developing effective interpersonal skills, using appropriate communication skills, developing a portfolio,
      selecting instructional materials, and evaluating instruction. Regularly scheduled seminars included as an
      integral part of course. May be repeated to a maximum of 12 credits
   b. New description
      Supervised experience in teaching Career and Technical Education. Requires observation, lesson plan
      development, and incorporation of effective teaching methods and strategies. Regularly scheduled
      seminars included as an integral part of course. Prerequisite: Admission into the Teacher Education
      Program and successful completion of AED/FCS 580 and AED/FCS 586
   c. Prerequisite(s) for course as changed: Prerequisite: Admission into the Teacher Education Program
      and successful completion of AED/FCS 580 and AED/FCS 586

5. What has prompted this proposal?
There are 6 reasons for the proposed change:
(1) The formation of the Department for Community and Leadership Development;
(2) The incorporation of the original undergraduate degree in Agricultural Education, Communications and Leadership (ACE) into the new Department;

(3) The merger of the College of Human and Environmental Sciences into the College of Agriculture as the School of Human and Environmental Sciences,

(4) The revision of the original undergraduate degree in Agricultural Education, Communications and Leadership into two degrees – Career and Technical Education AND Community Communications and Leadership Development;

(5) The revision of the degree in Family and Consumer Sciences into two degrees: one that remains Family and Consumer Sciences but without a Teacher Certification option, and

(6) The establishment of a proposed Career and Technical Education degree with two options for teacher certification – Agricultural Education AND Family and Consumer Sciences Education

6. If there are to be significant changes in the content or teaching objectives of this course, indicate changes: Does not apply

7. What other departments could be affected by the proposed change? Department of Family Studies which has participated in the redesign of the Career and Technical Education degree with the two options of teacher certification in Family and Consumer Sciences Education and Agricultural Education

8. Is this course applicable to the requirements for at least one degree or certificate at the University of Kentucky? Yes

9. Will changing this course change the degree requirements in one or more programs? If yes, please attach an explanation of the change. Yes, see accompanying new degree program materials

10. Is this course currently included in the University Studies Program? If yes, please attach correspondence indicating concurrence of the University Studies Committee. No

11. If the course is a 100-200 level course, please submit evidence (e.g., correspondence) that the Community College System has been consulted. Does not apply

12. If the course is 400G or 500 level, include syllabi or course statement showing differentiation for undergraduate and graduate students in assignments, grading criteria, and grading scales. See attachment

13. Is this a minor change? Yes

14. Within the Department, who should be consulted for further information on the proposed course change?

Dr. Robin Peiter, 257-7287
Signatures of Approval:

Department Chair

Dean of the College

12/16/04

Date

3/1/05

Date

2/17/05

Date of Notice to the Faculty

10-4-05

Date

Undergraduate Council

Undergraduate Council

Graduate Council

Academic Council for the Medical Center

Senate Council

Date

Date

Date

Date

Date of Notice to University Senate

ACTION OTHER THAN APPROVAL
HEE 501 (FCS 590)
Ginny Ellington

SYLLABUS: Practicum in Family and Consumer Sciences Education

Course Description:

Planned and supervised practicum in teaching, extension, governmental agencies, etc. Requires the integration of observation skills, using appropriate communication skills, scheduled seminars included as an integral part of the course.

Course Objectives:

The student will:

1. Complete experiences as outlined on form entitled "Essential Experiences for Student Teachers."

2. Analyze the needs of students and apply this knowledge in developing plans for teaching.

3. Implement daily instruction to accommodate individual differences in student abilities (i.e., disabled, talented, low reading ability, etc.)

4. Assist student performance, evaluate student progress, and provide feedback to both students and parents.

5. Manage human interaction in a classroom, maintain a congenial learning atmosphere, and emphasize a positive approach to differences.

6. Facilitate harmonious school and community relations.

7. Analyze causes of classroom misbehavior with possible solutions.

8. Apply discipline concepts, principles, and skills to classroom situations involving inappropriate student behavior and/or human conflict.


10. Prepare a portfolio which includes representative samples of work as well as relevant application materials.

Required Text: Field Guide for Professional Partners, University of Kentucky, College of Education.

Course Requirements:

Evaluation of the student teacher is based on the competencies listed on the Evaluation for Student Teaching Scale, the recommendation of the cooperating teachers and university supervisor, and successful completion of all assignments in a timely manner.
Assignments:
Besides successfully completing your student teaching requirements, you must complete the following assignments:

1. Have all block and lesson plans available for University Supervisor to see at each visit. Include all handouts, bulletin boards, alds, evaluation instruments, etc. Plans need to be typed or neatly written but must be in KTIP format. Lessons should be organized in a loose-leaf notebook on in a file box with separate divisions for each class. Give lesson plans to cooperating teachers far enough in advance (3 days minimum) to allow for suggestions and changes before lessons are taught.

2. Lesson Reflection-Complete Impact and Refinement statements of observed KTIP lessons. May be e-mailed or brought to the next seminar.

3. Essential Experiences Form: Submit to University Supervisor by Friday, May 6.

4. Plan, teach and submit a lesson for each of the following models: Advanced Organizer, Concept Attainment, Cooperative Learning, Inductive Thinking, Direct Instruction/Observational Learning, Role Play and Simulation/Game.

5. Portfolio: Submit completed portfolio to University Supervisor by Friday, May 6.

6. Attendance at all seminars and any other sessions deemed necessary by the University Supervisor.

7. Other projects or assignments as designed by staff.

Journal: Keep a daily journal of your thoughts and feelings during student teaching. Record your successes as well as problems, how you handled them, that you might do the same or differently. Reflect on these experiences. Journal pages should be received by the University Supervisor by each Monday.

Attendance Policy:
You are expected to be in attendance at your placement site every day, just as you would if you were employed there. However, if an emergency, such as illness, forces you to miss a day or to be late, do both of the following:

1. Call your cooperating teacher at home or at school. If you had planned to teach, discuss what she would do in your place (NOTE: Leaving a message with the school office can be very unreliable. Try to actually talk to the teacher.).

2. Call your University Supervisor, Mrs. Ellington (home number 859 223-1517, office 859 257-1217, cell 859 227-6842). There are answering machines or voicemails on all phones. You may also e-mail Mrs. Ellington at ginny.ellington@uky.edu.

If illness or other emergency causes you to be absent for a significant number of days, make up days may be required.

Grading will be based on observations and evaluations (KTIP evaluations) of both the University Supervisor and the Cooperating Teacher.

*Graduate students will prepare one additional assignment. Each will turn in a journal of their student teaching activities including the teaching strategies they used, classroom management strategies they observed and used and titles of lesson plans they prepared.

Undergraduate Scale:

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<tr>
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<tr>
<td>79 - 70%</td>
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**Graduate Scale:**

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