UNIVERSITY OF KENTUCKY
APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR & MINOR

1. Submitted by College of: Fine Arts
Department/Division offering course: Dept. of Art
Date: Dec. 21, 2005

2. Changes proposed:
   (a) Present prefix & number: A-H 501
      Proposed prefix & number: A-H 501
   (b) Present Title: Museum Studies I: Introduction
      New Title: --same--
   (c) If course title is changed and exceeds 24 characters (including spaces), include a sensible title (not to exceed 24 characters) for use on transcripts:
   (d) Present credits: 3
      Proposed credits: 3
   (e) Current lecture: laboratory ratio: n/a
      Proposed: n/a
   (f) Effective Date of Change: (Semester & Year): Fall 2006

3. To be Cross-listed as:

4. Proposed change in Bulletin description:
   (a) Present description (including prerequisite(s)):
      An introduction to the varied types of professional activity found within the typical university or regional museum. Intended for advanced students in arts related disciplines. Team-taught in seminar format in the University of Kentucky Art Museum by a member of the art history faculty and the UK Art Museum Staff. Prereq. Junior standing
   (b) New description:
      An introduction to museology and the museum profession as related to a particular exhibition project. Intended for advanced students in arts related professions. Seminar format, coordinated with the University of Kentucky Art Museum staff.
   (c) Prerequisite(s) for course as changed: Major in art history or arts administration (with art history emphasis), or consent of instructor.

5. What has prompted this proposal?
The current organization and approach of the course are now out-of-date and do not reflect current methodologies or approaches to museum studies. Furthermore, the current design of the course has relied too heavily on the Museum staff who currently teach and administer it and have found it too much of a burden to offer on a regular basis.

6. If there are to be significant changes in the content or teaching objectives of this course, indicate changes:
The course revision will continue to offer input from practicing museum professionals, including the UK Art Museum, but will also provide a critical perspective on the cultural function of museums as institutions which is the hallmark of newer approaches to the topic. The revised syllabus now incorporates several projects which provide students with the opportunity for hands-on learning and community-oriented (service) learning.

7. What other departments could be affected by the proposed change? arts administration

8. Is this course applicable to the requirements for at least one degree or certificate at the University of Kentucky? X Yes No

9. Will changing this course change the degree requirements in one or more programs? Y Yes X No
If yes, please attach an explanation of the change.*

10. Is this course currently included in the University Studies Program? □ Yes X No
    If yes, please attach correspondence indicating concurrence of the University Studies Committee.

11. If the course is a 100-200 level course, please submit evidence (e.g., correspondence) that the Community College System has been consulted.

*NOTE: Approval of this change will constitute approval of the program change unless other program modifications are proposed.
September 29, 2005

Dean Robert Shay
College of Fine Arts
University of Kentucky

Dear Dean Shay:

The Art History area of the Department of Art has requested approval to modify A-H 501 Museum Studies I: Introduction. These changes update the course requirements, course description, and prerequisites and constitute what the University would define as a “major change.”

There are several reasons for making these changes. The organization of the course and its approach is now out-of-date and does not reflect current methodologies and approaches to Museum Studies. Furthermore, the current design of the course relies too heavily on the staff of the UK Art Museum to teach and administer it; this has proven to be a burden on the staff and has limited the number of times it can be offered (usually once every two years).

The changes in the course requirements and description that we propose here updates the approach and subject matter to better reflect the state of the discipline. The new course will continue to offer input from practicing museum professionals such as those from the UK Art Museum but will also provide a critical perspective on the cultural function of museums as institutions (museology) which is the hallmark of newer approaches to the topic. The new syllabus also incorporates several projects which will provide students with the opportunity for hands-on learning and community-oriented (or service) learning. The new design of the course will allow it to be taught by qualified Art Historians. Because we will no longer rely on an overworked Museum staff, we can offer the course more frequently (we plan to offer it once every year) thus serving students better. This is a required course for some of our program areas, so providing students with more opportunities to enroll will help us help them graduate in a more timely manner.

Sincerely,

Benjamin C. Winkers
Chair, Department of Art
UNIVERSITY OF KENTUCKY
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12. If the course is 400G or 500 level, include syllabi or course statement showing differentiation for undergraduate and graduate students in assignments, grading criteria, and grading scales.  x Check here if 400G-500.

12. Is this a minor change?  
(Note: See the description on this form of what constitutes a minor change. Minor changes are sent directly from the Dean of the College to the Chair of the Senate Council. If the latter deems the change not to be minor, it will be sent to the appropriate Council for normal processing.)

13. Within the Department, who should be consulted for further information on the proposed course change?

  Name: Jane Peters   Phone Extension: 257-1716

Signatures of Approval:

[Signature]
Department Chair

[Signature]
Dean of the College

1/11/06 Date

2/15/06 Date

Date of Notice to the Faculty

**Undergraduate Council

**Graduate Council

**Academic Council for the Medical Center

**Senate Council

Date of Notice to University Senate

**If applicable, as provided by the Rules of the University Senate.

ACTION OTHER THAN APPROVAL

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The Minor Change route for courses is provided as a mechanism to make changes in existing courses and is limited to one or more of the following:

a. change in number within the same hundred series;
b. editorial change in description which does not imply change in content or emphasis;
c. editorial change in title which does not imply change in content or emphasis;
d. change in prerequisite which does not imply change in content or emphasis;
e. cross-listing of courses under conditions set forth in item 3.0;
f. correction of typographical errors. [University Senate Rules, Section III - 3.1]

Rev 3/04
A-H 501: Museum Studies I - Introduction  
Fall 2006   Wednesdays 2:30-4:30 p.m.

INSTRUCTOR:

OFFICE HOURS: TBA

COURSE DESCRIPTION:
An introduction to museology and the museum profession. Intended for advanced students in arts related professions. Seminar format, coordinated with the University of Kentucky Art Museum staff. Pre-req: major in art history or arts administration (with art historical emphasis), or consent of the instructor.

This semester seminar participants will organize a permanent exhibition of the UK Art Museum’s antique perfume bottles. Students will work closely with the Art Museum staff to research, register, and write condition reports on the objects. The will also design the display and museum education program for this exhibition.

LEARNING OBJECTIVES:
By the end of this seminar, you should be better able to:

• Explain the various functions of the art museum.
• Demonstrate hands-on knowledge of the types of museum work related to those functions.
• Identify roles and duties of museum professionals and volunteers.
• Explain current issues that affect the museum professions.
• Identify the position of the museum as it relates to its community.
• Define potential partnerships within the broader arts community.
• Demonstrate collaborative skills in creative problem-solving and team-work with fellow students.
• Speak and write about project-related histories.
• Prepare project-related timetables and budgets
• Speak and write broadly about the art museum as it relates to the preservation and advancement of culture.
• Practice what is required for internship within the museum setting.
• Create a Curriculum Vitae and job-specific personal cover letter.

TEXTBOOKS: See bibliography for a more complete list of works

Required:


Recommended:
Selected Readings:
- collection of selected readings (available on reserve and through e-reserves)

OTHER SUPPLIES:
Project notebook, preferably a three-ring binder with appropriate section dividers.

ASSESSMENT OF SEMESTER GRADE:
Undergraduate majors in art history, arts administration:
Exams: There will be only one in-class exam at mid-term. This exam will be primarily objective and will cover project related histories and current issues as presented by the students and museum professionals. The final exam will be project related.

- Participation: ____________________________25%
- Mid-term Exam: ______________________________30 %
- Final Project: ______________________________20%
- Project Notebook/Community Exercises:____________________25%

Graduate Level Students:
- Research paper: ____________________________35%

Graduate students taking this course will be required to do an independent research paper which will replace the final project. The mid-term exam will be the same as other participants but count 15% of course credit. The research paper should demonstrate the student’s ability to conduct independent research and should make some contribution to the museum field. The paper will be evaluated on clarity, succinctness, and quality of research.

Class attendance: Class attendance is a critical element of this course. It will be monitored by receiving and returning various exercises in class and through team participation. Absences are assumed if you neglect to receive or pick-up any assignments during class. Assignments may not be turned in late. Due to the number of guest speakers, coming late to class will constitute an absence. No cell phones.

Reading Assignments: In order to do well in this class, you will need to come to each class prepared to discuss various topics. The reading assignments outlined in the course schedule are critical to thoughtful participation. Please keep in mind that they are subject to change; alternate or additional reading assignments may be given at the end of each class period.

Projects: Students will get an opportunity to work on one specific project. The projects will be directed by the instructor and museum staff. Students will be required to work in groups on particular areas of interest that will help them not only develop specific skills but also transferable skills needed in the work place. Projects will be designed to cover key areas of museum work and may include topics like exhibition design. The majority of the project work will be done outside of class time.

Project Notebooks: You will be required to record project-related work, including community exercises, in a project notebook.
Community Exercises: Throughout this course you will be required to complete at approximately fifteen additional exercises. The primary goal of these assignments is to familiarize you with various concepts as they relate to the project at hand and the involvement of the broader arts community (i.e. contacting various advertising venues, writing letters of support, defining potential/beneficial partnerships, lining up volunteers, assessing the nature of other exhibitions in the area). A rubric of exercises will be distributed at the beginning of class.

These exercises will be assigned during the class period and may require you spend time visiting a local museum, gallery, or conduct additional research in order to complete. These assignments will not be graded individually, but together will account for 25% of your grade.
ACADEMIC SUPPORT SERVICES/RESOURCES:

Lucille Little Fine Arts Library
Phone: 257-2800
Hours: M-Th. 8am-11pm, F. 8-6. Sat. 1-6, Sun. 1-11
Location: Building sits next to the Fine Arts Building.
Reserved readings for this course will be located in this library

W.T. Young Library
Reserve Room: circulation desk 257-0500, ext. 2069
Writing Center: Room 108 C - 257-1356
   Hours: M-F 10-4, M-T 7-10pm
   Hours: M-Th 7:30am-2:00am, F 7:30am-10pm Sat.

LOCAL/REGIONAL MUSEUMS:

- University of Kentucky Art Museum
  Rose and Euclid Avenue
  Lexington, Kentucky 40601

- Headley Whitney Museum
  4435 Old Frankfort Pike
  Lexington, KY 40510-9657
  (859) 255-6654

- Cincinnati Art Museum
  953 Eden Park Dr
  Cincinnati, OH 45202-1557
  (513) 639-2922

- Speed Museum
  2035 S 3rd St
  Louisville, KY 40208
  (502) 634-2700

GALLERIES IN LEXINGTON:

- Ann Tower Gallery
  141 E Main St
  Lexington, KY 40507-1361
  (859) 425-1188

- Heike Pickett Gallery
  110 Morgan St
  Versailles, KY 40383-1429
  (859) 873-7856
Bibliography


Selected Readings


