Memo to:  Douglass S. Kalika  
From:  James E. O'Reilly, Associate Dean

Subject:  Review of the Graduate Certificate in Women's Studies

As you are aware, a couple of years ago the Graduate School instituted the policy of reviewing Graduate Certificate curricula every six years. A positive review would then result in re-authorization for up to an additional six years. The Graduate Certificate in Women's Studies is up for review this academic year. Dr. Joan Callahan, the certificate Director, prepared the attached self-review and request for renewal for an additional 6 years. A&S Dean Grotch has reviewed the document and provided a letter indicating his positive support for the Certificate.

Dr. Callahan's document is wonderfully succinct, yet covers all the specific points we ask certificate systems to address in their self-review. Much of the information we ask for is contained in a nice glossy printed brochure (Appendix A) which is provided to prospective certificate students. This information is replicated on their Web site. The brochure is clear and well written. Application procedures, requirements for admission, and the requirements for completion of the certificate are clearly stated.

The Graduate Certificate in Women's Studies has shown good productivity, among the highest of all of UK's graduate certificates: 75 certificates awarded from 1995 through Spring 2002, nearly 11 per year (Appendix B). A large number of faculty are affiliated with it, thus providing a secure foundation and a wide breadth of expertise and courses to support the curriculum. In my opinion, the certificate is very well managed. The Women's Studies certificate appeals to a broad range of students primarily, but not exclusively, in the social sciences, humanities, and education. It provides an excellent formal credential in this area that I believe is becoming increasingly important for doctoral graduates who wish to teach at the college and university level. I believe that it is a valuable facet of our overall graduate programming.

For all these reasons, I am therefore able to recommend renewal of the certificate with no reservations. I ask for your review of this document and subsequent transmittal to the Graduate Council for their consideration with your positive recommendation.
October 16, 2002

Dr. James O’Reilly
Associate Dean for Distance Learning Graduate Programs
317 Patterson Office Tower
CAMPUS 0027

Dear Jim:

I’ve attached a report on the Women’s Studies Graduate Certificate Curriculum prepared by Joan Callahan, Director of Women’s Studies. Joan is on sabbatical this year, but wanted to make sure that this report was submitted early in compliance with the Graduate School reporting policies.

I have reviewed the report and am pleased to see a large number of students have been awarded a graduate certificate in Women’s Studies. It is nice to see an attractive, up-to-date brochure describing this certificate program, as well as an visually appealing website. If you have any questions regarding this program, please contact me.

Sincerely,

Howard Grotch
Dean

Encl.

Cc: Joan Callahan, Director, Women’s Studies
Debra Harley, Acting Director, Women’s Studies
Dear Howard,

As you will know, the Graduate School now requires a report every five years on each of the Graduate Certificate curricula. The report on the Women's Studies Graduate Certificate Curriculum is, technically, not due until next May; but we have completed it now in order to spare the Acting Director of Women's Studies this task next year. Dean O'Reilly in the Graduate School has approved our submitting the report now.

Attached, then, please find our report to the Graduate School on the Women's Studies Graduate Certificate Curriculum.

If there are changes you think need to be made in the report, please communicate them to me. If the report meets with your approval, please attach a note to this effect and send the report on to Dean O'Reilly, with a copy of the note to me so that we have a complete record.

Thanks very much, Howard.

Sincerely,

Joan Callahan
Director, Women's Studies
Professor, Philosophy
1. **Academic Objective of the Certificate.** The Women's Studies Graduate Certificate Curriculum offers advanced, interdisciplinary study of women, their cultures and contributions; gender more generally; sexuality; and the social intersections of sex and gender with class, race/ethnicity, ability, age, and so on. The purpose of the Curriculum is to give participants a solid grounding in Women's Studies scholarship and to provide them with an opportunity to substantially develop their own scholarship.

2. **Associated Faculty.** See Appendix A: Women's Studies Graduate Certificate brochure.

3. **Certificate Director.** Our Certificate Director is appointed on an annual basis by the Director, on the recommendation of the Steering Committee and with the approval of the Dean of the Graduate School. For the academic year 2002-2003, the Director of the Women's studies program recommends Dr. Patricia Cooper, Department of History, to be the Certificate Director.

4. **Admission Requirements/Procedures.** See Appendix A: Women's Studies Graduate Certificate brochure.

5. **Certificate Requirements.** See Appendix A: Women's Studies Graduate Certificate brochure.


7. **Rationale for Continuation.** The Graduate Certificate in Women's Studies was initiated in 1994. Between 1995 and 2002, 75 students have earned the Certificate. We take this to be a good indicator of how valuable graduate students at the University of Kentucky find the certificate curriculum. Also, we are increasingly finding that the UK Graduate Certificate in Women's Studies is proving to be a valuable credential as our students seek academic positions.

8. **Certificate Brochure.** See Appendix A: Women's Studies Graduate Certificate brochure. All information is also available via our Web pages: http://www.uky.edu/ArtsSciences/WomenStudies/welcome.html
UNIVERSITY OF KENTUCKY
WOMEN'S STUDIES PROGRAM AFFILIATED FACULTY
May 2002

Susan Abbott-Jamieson, Anthropology (Emeritus)
Debra Gay Anderson, College of Nursing
Mary K. Anglin, Anthropology
Joanna Badagliacco, Sociology
Dale Bauer, English
Katherine Black, Library Information Services
Jeanine Blackwell, Germanic Languages and Literatures
Virginia Blum, English
Susan Bordo, Singletary Chair in the Humanities, Women's Studies, and English
Anna Bosch, English and Linguistics
Joan Callahan (Director), Philosophy
Lisa R. Carter, Library Special Collections
Francie Chassen-Lopez, History
Deb Crooks, Anthropology & Behavioral Sci. and Nutrition
Patricia Cooper, Women's Studies and History
Virginia Davis-Nordin, Educational Policy Studies and Evaluation
Ellen Furlough, History
Judy Goldsmith, Computer Science
Beth Goldstein, Educational Policy Studies and Evaluation
Stacey Greenwell, Electronic Resources/Univ. of KY Libraries
Debra Harley, Special Education and Rehabilitation Counseling
Rosalind Harris, Sociology
Laurie Russell Hatch, Sociology
Christine Havice, Fine Arts

Gladys Johnson Hildreth, Family Studies
Margaret Jones, Spanish and Italian (Emerita)
Kathi Kern, History
Kimberly Miller, Merchandizing and Textiles
Penny Miller, Political Science
Dana Nelson, English
Janice Oaks, Women's Studies and English
Melanie Otis, Social Work
Claudia Peck-Heath, Human Environmental Sciences
Karen Petrone, History
Suzanne R. Pucci, French
Ellen Riggle (Associate Director), Political Science
Michele Rivkin-Fish, Anthropology
Sharon Rostosky, Educational & Counseling Psychology
Ellen Rosenman, English
Jeanmarie Roughier-Willoughby, Russian and Eastern Studies
Ramona Rush, Communications
Keith Schillo, Animal Sciences
Nancy Schoenberg, Behavioral Science
Shauna Scott, Sociology
Anna Soor, Geography
Anita Superson, Philosophy
Karen Tice, Educational Policy Studies and Evaluation
Monica Udvardy, Anthropology
Michael Uebel, English
Doris Wilkinson, Sociology
Linda Worley, Germanic Languages and Literatures

GRADUATE CERTIFICATE IN WOMEN'S STUDIES
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(859) 257-1388
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Acting Director:
Debra Harley, Special Ed and Rehabilitation Counseling

Chair, Graduate Committee:
Patricia Cooper
History & Women's Studies

Associate Director:
Ellen Riggle, Political Science

Administrative Support Associate:
Betty M. Pasley
U.K. Women's Studies Mission Statement

The Women's Studies Program at the University of Kentucky investigates the cultures and contributions of women worldwide from feminist/womanist perspectives. The purpose of the program is to develop and coordinate an interdisciplinary curriculum in Women's Studies at the undergraduate and graduate levels; support critical research, teaching and public programming in Women's Studies that take into account various beliefs about gender, race, class, and sexuality; and foster interdisciplinary collaboration. The Women's Studies Program aims to serve the University and the Commonwealth through promotion of equity and commitment to excellence.

The WSP offers an undergraduate minor that includes courses in Women's Studies and related courses in a variety of departments. We assist students who wish to develop undergraduate majors in Women's Studies under the Topical Major Program. We also offer a Graduate Certificate.

The Graduate Certificate in Women's Studies

The University of Kentucky Women's Studies Program offers a Graduate Certificate in Women's Studies. Participants may take the Certificate as a complement to a graduate disciplinary degree program or as a stand-alone curriculum. The aim of the Graduate Certificate Curriculum is to provide a coherent, graduate-level interdisciplinary grounding in Women's Studies scholarship and to create an intellectual community among faculty and graduate students who share a scholarly interest in Women's Studies.

Students who are currently matriculating for a graduate disciplinary degree are encouraged to apply for the Women's Studies Graduate Certificate Curriculum early in their course of graduate studies. Courses counting toward fulfillment of the Graduate Certificate Curriculum must be taken after admission to the Curriculum.

Application Procedures

An application form is available in the Women's Studies office or online at http://www.uky.edu/AS/WomenStudies/CertApplication.htm.

Application for the Certificate Curriculum must be made before completion of coursework for the Certificate. Award of the Graduate Certificate in Women's Studies requires formal admission to the program. Once students have been accepted, they must locate a Women's Studies advisor and must submit a proposed course of study that has been approved by their Women's Studies advisor. For a list of Women's Studies Affiliated Faculty, any of whom may serve as graduate advisor please see http://www.uky.edu/AS/WomenStudies/faculty.html. Also, the Director of Women's Studies can help applicants locate a Women's Studies advisor. The Graduate Certificate Course of Study Form is available in the Women's Studies Office or online at http://www.uky.edu/AS/WomenStudies/CourseStudyForm.htm.

Women's Studies Graduate Certificate Course Requirements

Beginning Fall, 2001, completion of the Women's Studies Graduate Certificate Curriculum requires a minimum of 13 hours of course work, including:

- two elective three-credit courses, at least one of which is taken outside the student's most recent home discipline, as defined by undergraduate or graduate concentration, as appropriate (6 hours)
- WS 650, Feminist Theory, preferably taken after the student's two electives (3 hours)
- a three-credit cross-cultural course, approved by the Women's Studies Program for fulfillment of this requirement. Courses fulfilling this requirement will contain a substantial component on culture(s) outside the United States and western Europe (3 hours)
- WS 750, Readings in Women's Studies, a one-hour readings course designed to integrate readings across disciplines and provide an opportunity to share work in progress with other women's studies scholars finishing their certificate course work. WS 750 is designed as a capstone course and should be taken when all other work for the certificate has been completed (1 hour).

Students may select their elective courses and courses fulfilling the cross-cultural requirement from the list furnished by the Women's Studies Program every semester. Students who would like to petition the Graduate Committee to accept a course as fulfilling a requirement for the Certificate should use the Coursework Petition Form, available in the Women's Studies office or online at http://www.uky.edu/AS/WomenStudies/CertPetition.htm.

Application and Admission Information

Under ordinary conditions, admission to the Women's Studies Graduate Certificate Curriculum requires the following, with all materials to be sent directly to the Chair of the Graduate Committee, Women's Studies Program:

- an undergraduate degree admission to the University of Kentucky Graduate School
- a minimum GPA of 3.0 in all undergraduate work
- a minimum GPA of 3.0 in any graduate work
- a scholarly writing sample
- a 500-word personal statement, explaining why the applicant wishes to pursue the Graduate Certificate in Women's Studies
- three letters of recommendation (applies only to students not matriculating in a UK graduate degree program)
- official transcripts of all undergraduate and graduate work
- completion of the certificate application form

*Applicants who are not currently matriculating for a graduate degree at the University of Kentucky must first secure admission to the Graduate School as Post-baccalaureate students. For information on requirements for Post-baccalaureate admission to the Graduate School, please contact the Graduate School directly or see the information online at http://www.rgs.uky.edu/gs/gsprospect.html. Please send to the Graduate School all and only the materials they require for application and send to the Women's Studies Program all and only the materials we require for application (see above). Admission to the Graduate School must, in all cases, precede admission to the Women's Studies Graduate Certificate Curriculum. Please notice that some requirements for the Women's Studies Graduate Certificate Curriculum exceed minimum requirements of the Graduate School for Post-baccalaureate status. For this reason, as well as others, admission to the Graduate School does not guarantee admission to the Women's Studies Program Graduate Certificate Curriculum.