TA Evaluation and Feedback at UK

Each semester the department must generate the following evaluative and feedback documents for each TA, as appropriate.

TA Class Observation
Located under Forms in the “For DGSs” folder on The Graduate School homepage. For TA Types 1, 2, and 3.
Completed by: Appointed faculty observer (with TA’s comments)
Form signed by: Faculty observer, TA, and TA supervisor
Suggested timeline: Observations should be made sometime between the 3rd and 13th week of a 16-week term. Observations for short terms should be adjusted accordingly.

TA Departmental Evaluation
Form is developed by Department/TA Supervisor or chosen and adapted from sample formats available from The Graduate School. For all TA Types.
Completed by: TA supervisor
Form signed by: TA supervisor and TA
Completion timeline: End of semester

TA Types:
Type 1: Primary instructor of course
Type 2: Instructor directly supervised by course coordinator
Type 3: Assistant to professor in class/lab
Type 4: Assistant to professor outside of class/lab

Department -- For TA feedback and professional development. Copy goes to TA and into TA’s file (and to The Graduate School--see below).

The Graduate School -- For SACS-required documentation

Please send all documents for all TAs at the same time, preferably as PDF files but paper copies will also be accepted.

Questions: Contact Dr. Morris Grubbs in The Graduate School at morris.grubbs@uky.edu or 257-9725.