

Funded Graduate Student Survival Guide: Spring 2009



Housed on the second floor of the Graduate School's Ezra Gillis Building, the Funding Office is ready to help UK graduate students with fellowship and student support opportunities, tuition scholarships, and student health insurance.

This survival guide for spring 2009 is intended to highlight our services, answer a few common questions and to notify students of a few areas where we have seen students have difficulty.

See our website at www.gradschool.uky.edu for full details and the most up-to-date information.

203 Gillis Building
Campus 0033

Dates You Need to Know:



January 5th: Posting of tuition scholarships to student accounts begins

January 14th: First Day of Classes

February 15th: Posting of tuition scholarships to student accounts **complete**. If your tuition scholarship has not posted by this date, please email gsas@uky.edu.

March 9th: Midterm of 2009 Spring Semester

May 1st: Last Day of Classes

15th of each month: [Student Support](#) app deadline

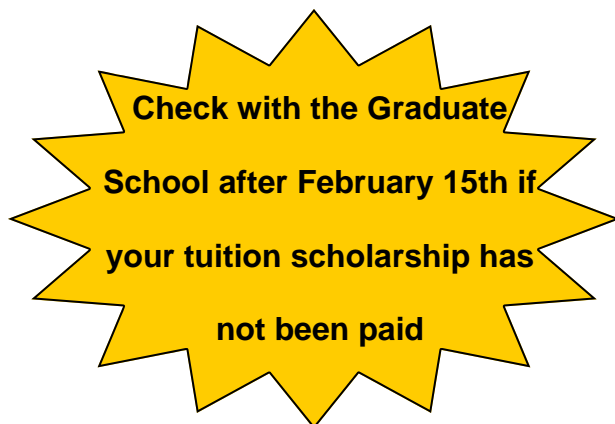
DON'T MISS YOUR MAIL!!!
Be sure to check your University provided email address regularly, as this is the official method of correspondence from the University.

Check your MyUK account at <http://myuk.uky.edu> to update your address, pay your balance due, register for classes, check your billing account, and so much more!

Answers you'll want to know for all your billing/scholarship questions

How is my tuition scholarship paid?

1. For assistantships, your department submits the GSAS form to the Graduate School online.
2. Your fees are calculated by Student Billings and added to your account around a month prior to the beginning of classes.
3. After your fees have been added to your account, your tuition scholarship will be paid, which will reflect on your account no sooner than January 6th.



What if my scholarship isn't paid on January 6th?

Scholarships are paid throughout the first month of classes. Scholarships are applied manually, beginning with the students who have priority registered and whose forms were submitted by mid-

December. All scholarships are expected to be paid by February 15th. If your scholarship is not paid by **February 15th**, please notify the Graduate School by email at gsas@uky.edu.

So do I have to pay anything?

Your tuition scholarship will not pay for any student specific fees, such as course fees, program fees, lab fees, distance learning fees, or music fees.

You tuition scholarship will not pay for your Johnson Center fee—this fee is required and, for the Spring 2009 term is \$59.75 for full time students (9 credit hours or more) and is charged at a per credit hour rate for part time students (see table).

Your tuition scholarship will not pay for your health fee, which

Credit Hours	Fee	Credit Hours	Fee
1	\$5.90	5	\$29.50
2	\$11.80	6	\$35.40
3	\$17.70	7	\$41.30
4	\$23.60	8	\$47.20

is only charged to students enrolled in 9 hours or more, at the rate of \$180.00 per semester. If you are a part time student, or are enrolled in the zero or two hour dissertation credit course, and wish to use the University Health Services, you will need to contact UK Student Billing and request this

Note—the Johnson Center fee and health fee are subject to drop charges, should you drop a course after the deadline. If you think you may have drop fees, or you are unsure what you would owe for these fees, please contact Student Billings at 257-3406 and ask for the specific amount due for the Johnson Center and health fees, as well as any course fees, program fees, lab fees, or other student specific fees, for the total of what you will need to pay.

Student Health Insurance Plan

The Graduate School automatically enrolls and pays the health insurance premium for fully-funded, enrolled, degree-seeking graduate assistants and some fellowship recipients. Only the Graduate School can verify eligibility for this year-round coverage. [Visit the Graduate School insurance website](#) for details.

It is your responsibility to understand the plan description and to read the exclusions and limitations in the plan. See www.aetnastudenthealth.com for details and a copy of the plan brochure.



Hot Links



- ✔ For billing questions, check out the [UK Student Billing](#) website.
 - questions about charges
 - payment options
- ✔ For registration questions, check out the [UK Registrar](#) website.
 - tuition and fee rates
 - academic calendar
 - residency
 - course registration and information
- ✔ For general financial aid questions, check out the [UK Financial Aid](#) website.
 - grants/loans
 - general scholarship information
- ✔ For information about your health fee and the University Health Service, check out the [University Health Service](#) website.
- ✔ For fellowship opportunities, check out the [Graduate School Fellowship](#) website.
- ✔ For information on the Kentucky Graduate Scholarship, check out the [Kentucky Graduate Scholarship](#) webpage.
- ✔ For student support funding opportunities, check out the [Graduate School Support Funding](#) website.
- ✔ To find your way around campus, check out the [University Campus Guide](#) for a campus map.

Also, please browse the [Graduate School website](#) for a wealth of information helpful to surviving life as a graduate student, so you can complete your degree and achieve your dreams.

Unexpected Money

What should you do if you get an unexpected check?

The University has implemented a new process for disbursing refund checks. It is a phased process, and still undergoing modification. **Please review any refunds carefully.** If you receive an unexpected refund, please email our office at gsas@uky.edu to check your status. Students share the responsibility in the accuracy of their account and should review their account carefully and know what to be expecting as a refund (i.e., loan money). Please notify the Graduate School if what you receive is incorrect. The Graduate School reserves the right to adjust tuition awards based on enrollment or additional funding to ensure the standard graduate rate is not exceeded.

