



**University of Kentucky
Research Foundation**

*Office of Sponsored Projects
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MEMORANDUM

TO: Principal Investigator
From: Office of Sponsored Projects Administration
Subject: New Sponsored Project Account

The University has either received an award from a sponsor or you have requested that an account be established in advance of the award. As Principal Investigator, you indicated on the Internal Approval Form that the project involves the use of human subjects. To comply with sponsor guidelines, no activities involving human subjects may take place until such time as the University's IRB has completed its review and issued approval.

OSPA may be willing to establish an account in advance of IRB approval if you will certify that no activities involving human subjects will occur until IRB approval is obtained and answer the questions on the following page. Please remember, In order to charge any human subject activity to your account you must forward a copy of the IRB approval to OSPA once you receive it from the IRB.

Thank you for your cooperation.

Acknowledged

Date

PI Name

Sponsor:

Title of Study:

