1. Enter ZFI_COBJ in the transaction box or, if it is saved as a favorite, double click on it.



2. To look at a single cost center, click the radio button next to cost center and enter the cost center number into the white box. The company code field should default to UK00.

Cost Object Associations Look-up

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| Cost Object Associations Look-up | | | | |
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| MAKE SELECTIONS | | | | |
| Company Code UK00 | | | | |
| Cost Center | | | | |

3. Click the Execute button.

| Cost Object Associations Look-up | | | | | |
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| Cost Object Associations Look-up | | | | | |
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| MAKE SELECTIONS | | | | | |
| Company Code | UK00 | | | | |
| Cost Center | • 1013156210 | | | | |

4. Information about the cost center will be listed on the next screen. I have circled where the business area and fund numbers are located.

| Cost Object Associations Look-up | | | | | | |
|---|------------------|---------------------------------------|-------------------------------------|--|--|--|
| | | | | | | |
| Run Date: 01/04/2024 University of Kentucky | | | | | | |
| Run Time: 09:07:16 | Cost Center Data | | | | | |
| ***COST CENTER DATA*** | | | | | | |
| Cost Ctr Description WBS Element | BusArea Fund | Func Area Dept | Responsible Person | | | |
| 1013156210 RES ADMIN AND FISCAL | 0101 0011690100 | 0460 40120 Academic Admin, Personn | DUNCAN, JUDY el 106 KINKEAD HALL | | | |