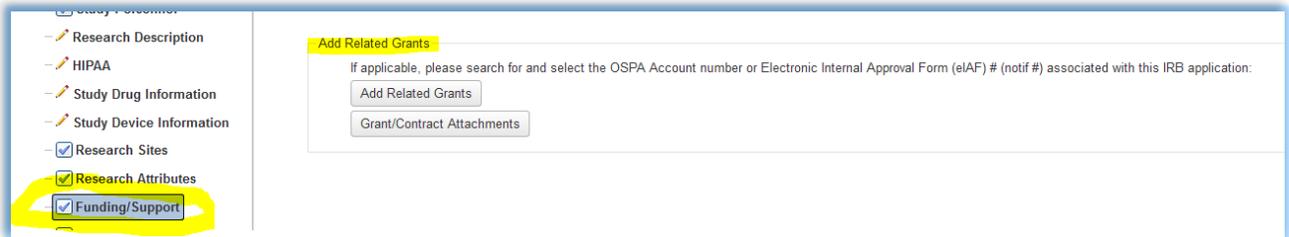


E-IRB Feature Highlight: Related Grant(s)

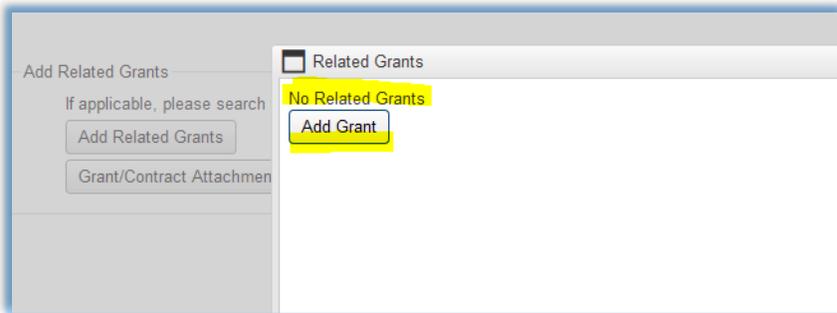
In the **Funding/Support** section of the E-IRB application, there is an “Add Related Grants” feature enabling the researcher to **associate a specific research grant with the proposed (or approved) research activities.**



If the application is in an active edit status for the researcher, a window will pop-up when the user **clicks the “Add Related Grants” button.** If an authorized user has already taken the steps to associate a grant with the E-IRB application, it will be **listed in a table in this pop-up window.**

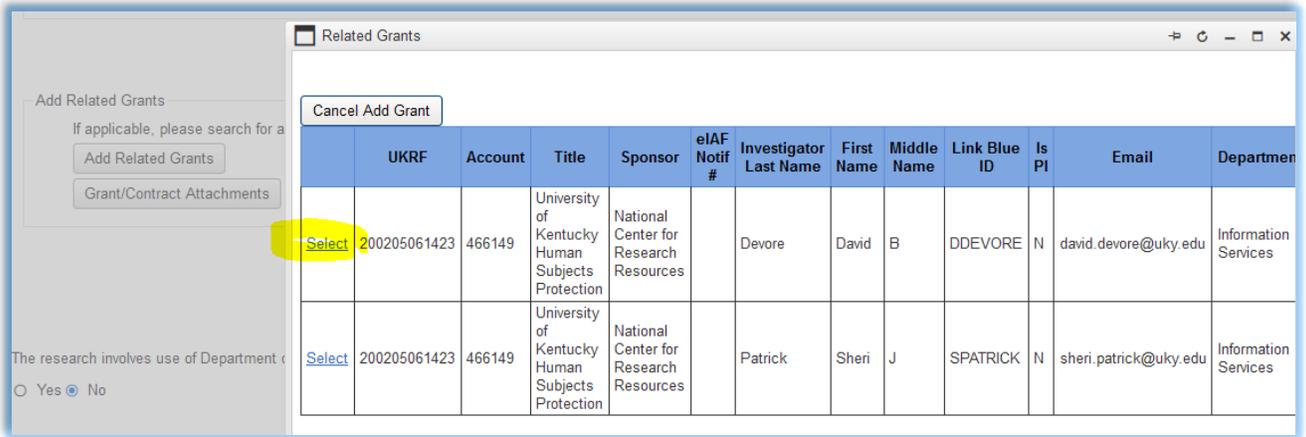


If **no related grants have been associated** with the E-IRB application yet, **only the “Add Grant” button** will appear.



To add a related grant to the E-IRB application, follow these steps.

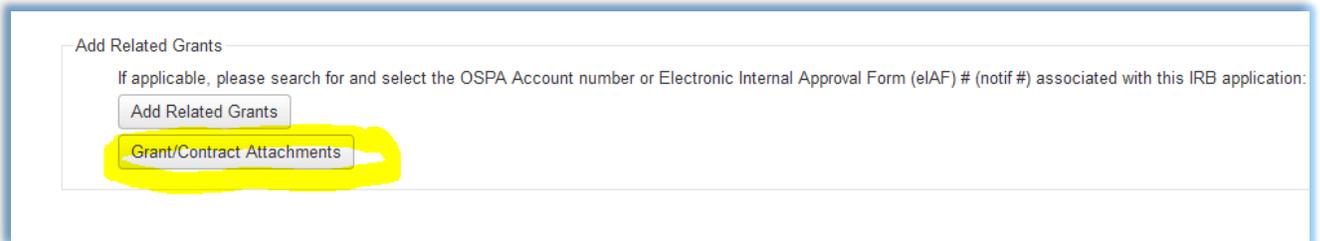
- 1) In the “Add Related Grants” pop-up window, click “Add Grant” to search a list of grants for which:
 - a. The Office of Sponsored Projects Administration (OSPA) has already created an account, **AND**
 - b. the name(s) of the Principal Investigator and/or Study Personnel match up with who is listed on the E-IRB application being worked on.
 - o In the example depicted by the screen shot that follows, David Devore and Sheri Patrick are listed as study personnel on the E-IRB application.
 - o There are other study personnel listed on the E-IRB application too, but none of them are named on a grant/contract for which OSPA has already created an account.



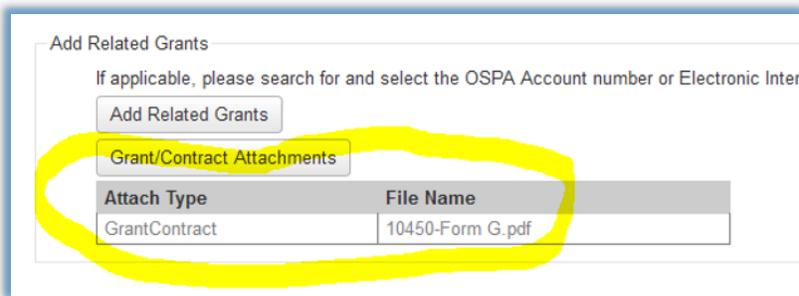
- 2) Identify the related grant by UKRF #, account #, Sponsor name, person name, email, etc... and click “select” by that listing.
- 3) The grant selected will then be listed on the “Related Grants” pop-up window.



- 4) Close the pop-up window to return to the Funding/Support section and use the “Grant/Contract Attachments” button to upload the applicable grant and/or contract.



Note, the **related grant selected in the pop-up window will not appear on the Funding/Support page** (it only displays when the pop-up window is activated by clicking on “Add Related Grants”). **Attachments uploaded using the Grant/Contract Attachments button will display on the Funding/Support page.**



Creating this association between the E-IRB application and the grant in the OSPA system facilitates the grant/contract award process and improves reporting capability between units.