

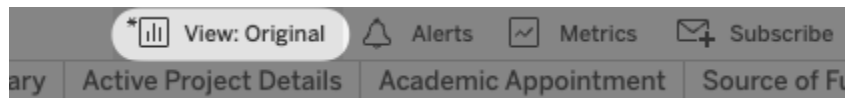
What are custom views?

A custom view is a copy of a view that has your selections and filters applied. You can use Custom Views to save your filters, sorts, or selections, without changing the original view. Custom Views are a good option if you find yourself changing a report's filters every time you open it.

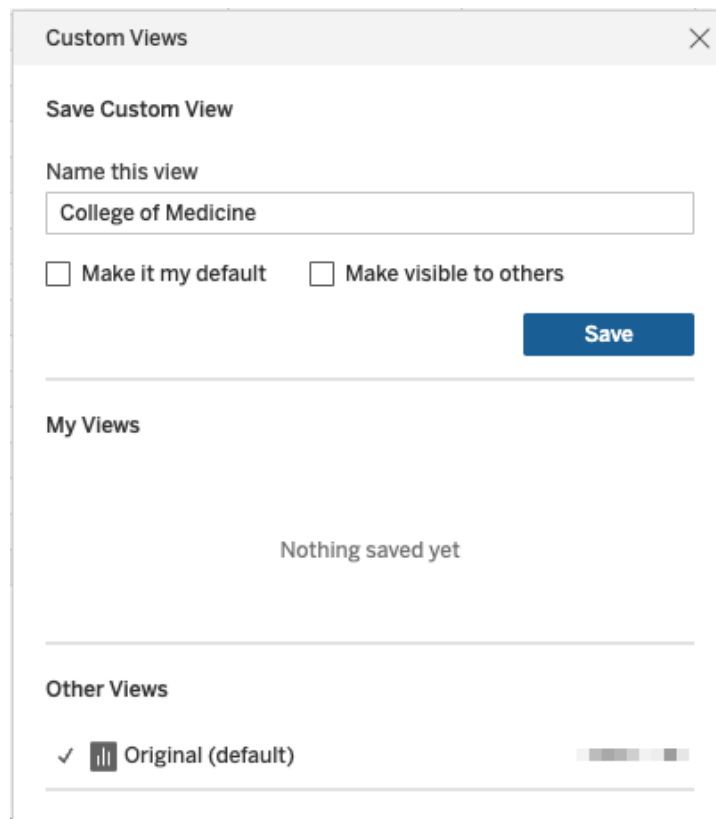
How can I create a custom view?

To subscribe to a view or report, follow these steps:

1. Open and log into Tableau Server and navigate to the view you want to create a custom view for.
2. Filter the data, change sorting, select specific marks, zoom in or out, or add modifications.
3. Choose View in the toolbar.



4. In the Custom Views dialog, enter a name for the Custom View, and select "Make it my default."

A screenshot of the 'Custom Views' dialog box. The dialog has a title bar with 'Custom Views' and a close button. Below the title bar, there is a section titled 'Save Custom View'. Under this section, there is a text input field labeled 'Name this view' containing the text 'College of Medicine'. Below the input field are two checkboxes: 'Make it my default' (which is checked) and 'Make visible to others'. To the right of these checkboxes is a blue 'Save' button. Below the 'Save Custom View' section is a section titled 'My Views' which currently contains the text 'Nothing saved yet'. At the bottom of the dialog is a section titled 'Other Views' which contains a single entry: 'Original (default)' with a checkmark and a small icon to its left.

5. Click Save.