

Project Timeline | January

Monday	Tuesday	Wednesday	Thursday	Friday
1 <i>Holiday - New Years Day</i>	2 UK Project Sponsors Meeting UK PMO Touchpoint Meeting	3 UK PMO Touchpoint Meeting	4 UK PMO Touchpoint Meeting	5
8	9 SteerCo Meeting 2-3PM, Steering Committee Members	10 Budget Template Discussion SOP Working Session	11	12
Capacity Model Discussion	UK Project Sponsors Meeting	Project GATeWAY Office Hours 10-11AM, Stakeholders		
SOP Working Session	UK PMO Touchpoint Meeting	UK PMO Touchpoint Meeting	UK PMO Touchpoint Meeting	
UK PMO Touchpoint Meeting				
15	16 Investigator Train the Trainer Meeting UK Project Sponsors Meeting	17	18	19
UK PMO Touchpoint Meeting	UK PMO Touchpoint Meeting	UK PMO Touchpoint Meeting	UK PMO Touchpoint Meeting	SOP Working Session
22	23 CGS Post-Award Staff Training UK Project Sponsors Meeting	24 Project GATeWAY Office Hours 10-11AM, Stakeholders	25 CGS Post-Award Staff Training CGS Pre-Award Staff Training	26 Business Officer Training Investigator Training
Career Pathing Discussion	UK PMO Touchpoint Meeting	UK PMO Touchpoint Meeting	UK PMO Touchpoint Meeting	OSPA & RFS Staff Training
CGS Pre-Award Staff Training				
UK PMO Touchpoint Meeting				
29	30	31		
UK PMO Touchpoint Meeting	UK PMO Touchpoint Meeting	UK PMO Touchpoint Meeting	UK PMO Touchpoint Meeting	