Adding Tracking Text to Your Approved Consent Forms

Upon approval, the E-IRB system stamps Informed Consent documents with an Approved Stamp indicating the Approval Date. The system does not add an Expiration Date to the stamp. Generally, researchers are not permitted to make changes in consent/assent form(s) without prior IRB review and approval. However, the IRB does allow researchers to add text that serves as an internal tracking mechanism as long as it does not affect the information in the consent document, or confuse potential research participants. For example, researchers may add version numbers or consent form expiration dates in the footer of the document for tracking purposes or to facilitate compliance.