## 1915 Aston Ave., Carlsbad, CA 92008 / 760.579.0342 / www.labarchives.com

LabArchives<sup>®</sup> integration with UK's single sign-on system allows you to access your account on your mobile device through Android and iOS applications. In order to do this, there are a few extra steps that need to be taken. Below are steps to help guide you through this process.

## Android

- First, download the LabArchives<sup>®</sup> Android app from the <u>Google Play</u> <u>Store</u>.
- Once downloaded, open your mobile device's browser (not the LabArchives<sup>®</sup> app) and login to your account normally by going to <u>UK LabArchives<sup>®</sup> Single Sign On</u>.
- Click on your name in the upper right-hand area of the screen to open a drop-down menu.
- Select "LA App authentication" from the menu.
- A "Password token for external applications" screen will appear. It will display the email and the password.
- You will use the email and password token displayed to log into the LabArchives<sup>®</sup> mobile app.
- Open your LabArchives<sup>®</sup> app on your Android device and click on the gear icon in the top right-hand corner.
- Select "On" for Autologin. This will prevent you from needing to repeat this process.
- Go back to the app login page, use the email address and password from the "Password token" page as your login name and password.
- You should now be able to login to your LabArchives<sup>®</sup> account!

## iOS

- First download the LabArchives<sup>®</sup> iOS app by going to the iTunes App Store.
- Once downloaded, go to the device Settings and locate the settings for LabArchives<sup>®</sup>.
- Turn on the Autologin option. This will prevent you from needing to repeat the following process.
- Open your mobile device's browser (not the LabArchives<sup>®</sup> app) and login to your account normally by going to <u>UK LabArchives<sup>®</sup> Single</u> <u>Sign On</u>.
- Click on your name in the upper right-hand area of the screen to open a drop-down menu.
- Select "LA App authentication" from the menu.
- A "Password token for external applications" screen will appear. It will display the email and the password.
- You will use the email and password token displayed to log into the LabArchives<sup>®</sup> mobile app.
- Open your LabArchives<sup>®</sup> app on your Android device and click on the gear icon in the top right-hand corner.
- Select "On" for Autologin. This will prevent you from needing to repeat this process.
- Go back to the app login page, use the email address and password from the "Password token" page as your login name and password.
- You should now be able to login to your LabArchives<sup>®</sup> account!



abarchives

Research Notebook

